

BETHEL UNIVERSITY
Confidentiality Agreement for Student Employees

Due to the nature of your campus employment, you may have access to confidential information that cannot be shared with other individuals. (FERPA)*

Examples of confidential information: social security numbers, grades, Bethel ID number, race, and student account information. Some of these examples may not pertain to your campus employment. Your supervisor is your best 'source' of the types of confidential information that would pertain to your employment.

AGREEMENT:

By signing this form, I am affirming that I have reviewed and understand this information.

I understand that unauthorized use of information could result in the loss of employment and possibly disciplinary or criminal action.

Student Signature

Date

Student's Printed Name

Bethel ID Number

Department

Supervisor Signature

Supervisors should retain this form in the student's personnel file.

*Family Educational Rights and Privacy Act of 1974 (FERPA).