

# TIPS ON HANDLING LECTURES



AESC  
Academic Enrichment  
& Support Center

1. SIT WHERE YOU CAN HEAR BEST
  
2. SPOT MAIN POINTS -- How ???
  - **LISTEN** FOR CUES
    - Cue Statements
      - Organizational cues:
        - "Three parts"
        - "Five results"
        - "Important"
      - Transitional cues:
        - "In summary"
        - "In conclusion"
  - **LOOK** FOR CUES
    - Writes on chalkboard
    - Reads from notes
    - Time on explanation
    - Repetition
    - Closer to listener (leaning or walking)
    - Slows down, pauses, raises voice
    - Personal idiosyncrasies( e.g. removes glasses)
  
3. COMPARE NOTES WITH OTHER CLASS MEMBERS