

Federal Direct PLUS (Parent) Loan Request Form

2011-2012 – for parents of *dependent* undergraduate students *only*



How to apply for a Direct PLUS (parent) Loan:

- After receiving your financial aid award letter, submit this completed form to the Office of Financial Aid
- In addition to submitting this form, **all first-time Direct PLUS borrowers at Bethel University must complete a Master Promissory Note** (cas.bethel.edu/financial-aid/types/loans/plus).

Student Information:

Student Name: _____

Bethel ID #: _____ OR SSN #: _____

Borrower Information (parent):

PLUS Borrower's Name (parent): _____

Date of Birth: _____ SSN #: _____

Relationship to student: Biological/Adoptive Parent Step-parent Other: _____

Permanent Street Address: _____

City, State, Zip: _____

Email: _____ Phone #: _____

- Please check one of the following:
- I am a U.S. citizen
 - I am an eligible non-citizen (Alien registration #: _____)
 - I am an ineligible non-citizen

Loan Information:

Direct PLUS Loan Amount (required): \$ _____ .00

The maximum amount you may request is listed on your son or daughter's financial aid award letter as "Other Loan Eligibility." Students may also access their award information online via Blink (blink.bethel.edu > Student Services tab > Financial Aid Awards), or they may contact the financial aid office to determine their eligibility for the Direct PLUS Loan.

Note: If this is your first Direct PLUS Loan request for the 2011-2012 academic year, enter the total loan amount for the full academic year (**to be split evenly for each enrolled term**).

If this is not your first request for 2011-2012, the amount you request will be **added to any amount** that you have previously requested for 2011-2012.

Example: if you have already requested a \$1000 loan and would like to increase the total amount of your loan to \$1500, enter \$500 as the amount requested.

By signing below,

- 1) I authorize Bethel University to request a credit check for the Direct PLUS Loan on my behalf, AND
- 2) I consent to the U.S. Department of Education and its agents obtaining a report of my credit record and using the information from that report in determining whether to make a Direct PLUS Loan to me. I understand that I will be notified in writing by the Department of Education of the results of the credit check with respect to my loan application. (see reverse for Privacy Act Disclosure Notice)

Borrower Signature (parent): _____ Date: _____
(required)

NOTE: Loan amounts requested will be processed for the entire academic year, and they will be split equally between the student's eligible terms. For example, students in the College of Arts and Sciences (CAS) who are enrolled at least half time for fall and spring will receive 50% of their loan amount for fall and 50% for spring.

Please return this completed form by mail, fax, email, or in person to:
Office of Financial Aid • Bethel University • 3900 Bethel Drive • St. Paul, MN 55112-6999 • fax: 651.635.1491
phone: 651.638.6241 • 1.800.255.8706 ext. 6241 • e-mail: finaid@bethel.edu • web: bethel.edu/financial-aid

Privacy Act Disclosure Notice

The Privacy Act of 1974 (5 U.S.C.552a) requires that the following notice be provided to you. The authority for collecting the information requested on this form is §451 et seq. of the Higher Education Act of 1965, as amended. Your disclosure of this information is voluntary. However, if you do not provide this information, you cannot be considered for a Direct PLUS Loan. The information on this form will be used to determine your eligibility for a Direct PLUS Loan. The information in your file may be disclosed to third parties as authorized under routine uses in the Privacy Act notices called "Title IV Program Files" (originally published on April 12, 1994, Federal Register, Vol. 59 p. 17351) and "National Student Loan Data System" (originally published on December 20, 1994, Federal Register, vol. 59 p. 65532). Thus, this information may be disclosed to federal and state agencies, private parties such as relatives, present and former employers and creditors, and contractors of the Department of Education for purposes of administration of the student financial assistance program, for enforcement purposes, for litigation where such disclosure is compatible with the purposes for which the records were collected, for use by federal, state, local, or foreign agencies in connection with employment matters or the issuance of a license, grant, or other benefit, for use in any employee grievance or discipline proceeding in which the Federal Government is a party, for use in connection with audits or other investigations, for research purposes, for purposes of determining whether particular records are required to be disclosed under the Freedom of Information Act, and to a Member of Congress in response to an inquiry from the congressional office made at your written request.

Because we request your social security number (SSN), we must inform you that we collect your SSN on a voluntary basis, but section 484(a)(4) of the HEA (20 U.S.C 1091(a)(4)) provides that, in order to receive any grant, loan, or work assistance under Title IV of the HEA, a student must provide his or her SSN. Your SSN is used to verify your identity, and as an account number (identifier) throughout the life of your loan(s) so that data may be recorded accurately.