Bethel University Academic Catalog
College of Adult & Professional Studies
2021-2022

Spring 2021 Addendum

This addendum accompanies the published pdf version of the 2021-2022 catalog for the College of Adult & Professional Studies at Bethel University. Any content changes, updates, and corrections will take effect during the Spring term of the 2021-2022 academic year. The College of Adult & Professional Studies online catalog is consistent with this addendum.

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B.S. in Accounting

Overview

Program Goals

Upon completion of the accounting program:

- Students will demonstrate their abilities to identify ethical dilemmas and responsible courses of action.
- Students will demonstrate an understanding of functional areas of business and the role of accounting in these areas.
- Students will reflect on how and why to integrate a Christian or personal faith perspective into work and life.
- Students will demonstrate effective written communication skills.
- Students will demonstrate effective oral communication skills.
- Students will demonstrate the ability to explore issues, ideas, and/or events before accepting or formulating an opinion or conclusion.
- Students will apply business knowledge and skills in a real-world setting by completing a project for an organization.

Pathway to MBA

Students in this program may participate in the CAPS Business to MBA pathway which allows students in business majors to take up to 3 MBA courses, or 9 credits, to simultaneously fulfill their undergraduate degree requirements along with their MBA degree requirements. For more information refer to the CAPS Business to MBA pathway page.

Admission Requirements

The accounting major will consider applicants who:

- Meet the general requirements for admission to the College of Adult and Professional Studies.
- Have a combined cumulative GPA of 2.0 or higher on a 4.0 scale on previous academic work.
- Have a transcript evaluation completed to determine which, if any, outstanding course requirements or needed credits must be fulfilled.

Students who have not achieved the minimum GPA, grade standards, or other assessment criteria may still apply to be considered for provisional acceptance. See Admission Categories.

Degree Requirements

B.S. in Accounting

The required curriculum for the accounting major comprises a 51 semester credit sequence of courses. The Accounting major cannot be combined with the Business Management major, Business Management Minor, or the Finance major. Students have the option to include a 15-credit concentration in Data Analytics.
B.S. in Business Management

Overview
The business management program is designed for the working professional who desires to increase business management knowledge and skills within the context of a Christian, liberal-arts education. Emphasis will be on connecting business education theory and research to current trends and best practices in a high-tech, global, mobile, and diverse marketplace.

Program Goals
Upon completion of the business management program:

- Students will demonstrate the ability to address problems within their disciplines by identifying strategies and/or tactics to answer questions or achieve goals in their discipline.
- Students will demonstrate their abilities to identify ethical dilemmas and responsible courses of action.
- Students will demonstrate the ability to analyze and interpret quantitative and/or qualitative information in their discipline.
- Students will demonstrate an understanding of functional areas of business.
- Students will reflect on how and why to integrate a Christian faith perspective into work and life.
- Students will demonstrate effective written communication skills.
- Students will demonstrate effective oral communication skills.
- Students will demonstrate the ability to explore issues, ideas, and/or events before accepting or formulating an opinion or conclusion.

Concentration Goals

Data Analytics
Apply data analytics within business contexts using theory, best practices, and ethics

Management
Apply the managerial functions of planning, organizing, leading and controlling to people and organizations

Senior Care Leadership and Administration
Use information to make ethical, innovative, and strategic senior care decisions informed by a Christian worldview

Pathway to MBA
Students in this program may participate in the CAPS Business to MBA pathway which allows students in business majors to take up to 3 MBA courses, or 9 credits, to simultaneously fulfill their undergraduate degree requirements along with their MBA degree requirements. For more information refer to the CAPS Business to MBA pathway page.

Admission Requirements
The business management major will consider applicants who:

- Meet the general requirements for admission to the College of Adult and Professional Studies.
- Have a combined cumulative GPA of 2.0 or higher on a 4.0 scale on previous academic work.
- Have a transcript evaluation completed to determine which, if any, outstanding course requirements or needed credits must be fulfilled.

Students who have not achieved the minimum GPA, grade standards, or other assessment criteria may still apply to be considered for provisional acceptance. See Admission Categories.
B.S. in Finance

Overview

Program Goals
Upon completion of the finance program:

- Students will demonstrate their abilities to identify ethical dilemmas and responsible courses of action.
- Students will demonstrate an understanding of functional areas of finance in business.
- Students will reflect on how and why to integrate a Christian or personal faith perspective into work and life.
- Students will demonstrate effective written communication skills.
- Students will demonstrate effective oral communication skills.
- Students will demonstrate the ability to explore issues, ideas, and/or events before accepting or formulating an opinion or conclusion.
- Students will apply business knowledge and skills in a real-world setting by completing a project for an organization.

Pathway to MBA

Students in this program may participate in the CAPS Business to MBA pathway which allows students in business majors to take up to 3 MBA courses, or 9 credits, to simultaneously fulfill their undergraduate degree requirements along with their MBA degree requirements. For more information refer to the CAPS Business to MBA pathway page.

Admission Requirements

The finance major will consider applicants who:

- Meet the general requirements for admission to the College of Adult and Professional Studies.
- Have a combined cumulative GPA of 2.0 or higher on a 4.0 scale on previous academic work.
- Have a transcript evaluation completed to determine which, if any, outstanding course requirements or needed credits must be fulfilled.

Students who have not achieved the minimum GPA, grade standards, or other assessment criteria may still apply to be considered for provisional acceptance. See Admission Categories.

Degree Requirements

B.S. in Finance

The required curriculum for the finance major comprises a 51 semester credit sequence of courses. The Finance major cannot be combined with the Accounting major, Accounting Minor, the Business Management major, or the Business Management Minor. Students have the option to include a 15-credit concentration in Data Analytics.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
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<tr>
<td>ACCT 400</td>
<td>Financial Accounting for Managers</td>
<td>3</td>
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<tr>
<td>ACCT 405</td>
<td>Intermediate Financial Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>BUSN 301</td>
<td>Foundations of Business Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSN 323</td>
<td>Marketing Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>BUSN 405</td>
<td>Survey of Microeconomics and Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>BUSN 415</td>
<td>Intermediate Macroeconomics</td>
<td>3</td>
</tr>
<tr>
<td>BUSN 420H</td>
<td>Applied Ethical Decisions in Life and Business</td>
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<td>BUSN 450</td>
<td>Business Law</td>
<td>3</td>
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<td>BUSN 401</td>
<td>Business Capstone</td>
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<td>FINA 400</td>
<td>Financial Management</td>
<td>3</td>
</tr>
<tr>
<td>FINA 410</td>
<td>Investments Theory</td>
<td>3</td>
</tr>
<tr>
<td>FINA 420</td>
<td>Portfolio Analysis and Management</td>
<td>3</td>
</tr>
<tr>
<td>FINA 450</td>
<td>Capital Markets</td>
<td>3</td>
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<td>FINA 440</td>
<td>Advanced Corporate Finance</td>
<td>3</td>
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<td>FINA 450</td>
<td>Global Finance</td>
<td>3</td>
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<td>MATH 301</td>
<td>Business Mathematics and Statistics</td>
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<td>MGMT 320</td>
<td>Management Information Systems</td>
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<td>Data Analytics</td>
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<td>Finance Major Total</td>
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<td>51</td>
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<tr>
<td>General Education, Bethel Distinctives, and Elective Courses</td>
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<tr>
<td>Total Credits</td>
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</table>

1 Course must be taken for credit in residence at Bethel.

Concentration

Data Analytics

This 15 credit concentration may be added to the B.S. in Finance.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>BUSN 315</td>
<td>Business Analytics</td>
<td>3</td>
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<tr>
<td>BUSN 318</td>
<td>Introduction to Business Programming</td>
<td>3</td>
</tr>
<tr>
<td>BUSN 325</td>
<td>Business Database Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSN 331</td>
<td>Business Analytics for Decision Making</td>
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<td>BUSN 426</td>
<td>Predictive Data Analytics</td>
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<tr>
<td>Total Credits</td>
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B.A. in Social Work

Overview
The Social Work Program at Bethel University prepares students for professional generalist social work practice, equipping them to be advocates of hope and change. Students learn to practice in a diverse world through scholarship, service, justice, and leadership within the context of a Christian liberal arts learning community.

1. Students will demonstrate a commitment to critical thinking, ethical social work practice, scientific inquiry, and lifelong learning.
2. Students will acquire social work knowledge, values, skills, and cognitive and affective processes that promote the well-being of individuals, families, groups, communities, and organizations.
3. Students will integrate a faith and justice perspective that upholds the dignity and worth of all persons.
4. Students will develop leadership abilities that promote human rights in a local and global context.

Accreditation
Bethel’s Social Work Program is accredited by the Council on Social Work Education (CSWE). Graduates are eligible to be licensed as social workers. While preparation for generalist-level professional practice is the program’s primary objective, academically qualified graduates are prepared to pursue graduate-level social work education. The students from Bethel’s social work program are eligible for advanced standing admission to CSWE accredited graduate schools. The 64-credit major includes classroom and field courses, and select biological, social, and behavioral science foundational support courses.

Program Outcomes
1. Demonstrate Ethical and Professional Behavior Reflecting a Justice Informed Perspective
2. Engage in Anti-Racism, Diversity, Equity and Inclusion in Practice
3. Advance Human Rights and Social, Racial, Economic and Environmental Justice
4. Engage Practice-informed Research and Research-informed Practice
5. Engage in Policy Practice that is Justice Informed
6. Engage with Individuals, Families, Groups, Organizations and Communities
7. Assess Individuals, Families, Groups, Organizations and Communities
8. Intervene with Individuals, Families, Groups, Organizations and Communities
9. Evaluate Practice with Individuals, Families, Groups, Organizations and Communities

Progression and Graduation Requirements
To progress in the social work program and meet graduation requirements, students must meet set standards at various checkpoints throughout the program as laid out in the Social Work Policy Manual and Student Handbook.

Students must maintain a minimum 2.25 GPA in all required Social Work major courses.

Admission Requirements
The social work major will consider applicants who:

- Meet the general requirements for admission to the College of Adult & Professional Studies.
- Have a combined cumulative GPA of 2.0 or higher on a 4.0 scale on previous academic work.
- Have a transcript evaluation completed to determine which, if any, outstanding course requirements or needed credits must be fulfilled.

Students who have not achieved the minimum GPA, grade standards, or other assessment criteria may still apply to be considered for provisional acceptance. See Admission Categories.

Degree Requirements
B.A. in Social Work
The required curriculum for the social work major comprises a 60 semester credit sequence of courses to be taken consecutively throughout the calendar year.
Course Descriptions

Courses added or adjusted in Spring 2022

BUSN • Business

**BUSN 318 • Introduction to Business Programming** 3 Credits

Exploration of the evolution and categories of programming languages. Application of testing and debugging techniques. Use of object-oriented programming and dynamic scripting languages. Connection of programming languages to the language of the Bible using a Christian or personal worldview.

Fullfills: CAPS Goal Area 3.

Special Notes: Enrollment is open to sophomore class standing and above.

**BUSN 320 • Professional Project Management** 3 Credits

Introduction to the principles of project management including the role of the project manager, types of projects, stages of a project, project variables, and project processes. Examination of the organization, planning, and controlling of projects. Understanding of how to manage project scope, schedule and resources.

**BUSN 325 • Business Database Management** 3 Credits

Explanation of data modeling, the role of Enterprise Information Management, and database security issues and solutions. Description of data control with integrity. Application of SQL data querying techniques. Application of data warehouse, data mining and data visualization concepts in relation to database management.

Prerequisites: MATH301 and MIST320.

Fullfills: CAPS Goal areas 2 and 3. Special Notes: Enrollment is open to junior class standing and above.

**BUSN 331 • Business Analysis for Decision Making** 3 Credits.

Demonstrate an understanding of the Business Analysis Knowledge Areas defined by the Business Analysis Body of Knowledge (BABOK) Guide. Connect business analysis codes of conduct and other ethical principles to a Christian or personal worldview.

Fullfills: CAPS Goal Area 4.

Special Notes: Enrollment is open to junior class standing and above.

**BUSN 426 • Predictive Data Analytics** 3 Credits

Explore how predictive analytics is used to understand customers, products, channels, and business partners. Build predictive models from historical data and use statistical tools to translate business problems into predictive analytics problems. Distinguish between various machine learning techniques and transform data into actionable information using machine learning techniques.

Prerequisites: MATH301, BUSN315, and MIST320.

Special Notes: Enrollment is open to junior class standing and above.

COMM • Communication

**COMM 115 • Intro to Computer Applications** 1 Credit

Introduction to basic computer software applications. Analysis of application capabilities and personal preferences. Development and application of troubleshooting skills.

NURS • Nursing

**NURS 325 • Pathophysiology** 3 Credits

Examination of the physiologic basis for manifestations of altered structure and function. Exploration of differences in physiologic responses to health and illness in diverse populations across the lifespan from a nursing perspective.

Special Notes: This course is offered for students in the Post-Baccalaureate Nursing program.

Fee: $20 Online testing fee

**NURS 305 • Practicum I: Fundamentals of Nursing Practice** 1 Credit

Provision of holistic care for individuals in various health/illness states. Utilization of beginning critical thinking skills to implement the nursing process in healthcare settings.

Prerequisite: NURS 325

Corequisites: NURS 310, NURS 326.

Total fees: $348 ($195 Nursing Central Resource Fee, $40 Malpractice Fee, $48 Criminal Background Check fee, and $65 Clinical Fee).

Special Notes: This course is offered for students in the Post-Baccalaureate Nursing program.

**NURS 310 • Skills I: Health Assessment & Fundamentals of Nursing Practice** 4 Credits

Development of beginning nursing skills to promote health and manage illness, within the context of the nursing process. This course is a laboratory course.

Prerequisite: NURS 325

Corequisites: NURS 305, NURS 326.

Total fees: $670 ($140 lab fee, $480 ATI Resource Fee, $50 Online test fee).

Special Notes: This course is offered for students in the Post-Baccalaureate Nursing program.

**NURS 326 • Pharmacology for Nursing** 2 Credits

Exploration of the principles of pharmacotherapy to promote health and manage illness from a patient-centered perspective for diverse populations across the lifespan.

Prerequisite: NURS 325

Corequisites: NURS 305, NURS 310.

Special Notes: This course is offered for students in the Post-Baccalaureate Nursing program.

PSYC • Psychology

**PSYC330 • Racial Trauma** 3 Credits

Review the origins and impact of Racial Trauma on the individual, family, and community. Understand the differences and similarities between personal or psychological trauma, historical trauma, intergenerational trauma, structural and institutional trauma, secondary trauma, and vicarious trauma. Demonstrate ability to recognize signs and symptoms of Race Based Traumatic Stress and make appropriate referral for support services. Explore individual and group or communal approaches to healing strategies for Racial Trauma.

SOCS • Sociocultural Studies

**SOCS 130 • Western Culture** 4 Credits

Seeks to help students understand the key movements that have influenced the lives of people in Europe and North America up through the Enlightenment. Students explore with insight and empathy the writings and lives of those who have influenced the course of world societies. Prepares students to appreciate and evaluate the diverse ways in which Christians have interacted with Western culture by shaping, absorbing, and criticizing the culture of the West.

Fullfills: CAPS Goal Area 5.

SOWK • Social Work

**SOWK 240 • Socioeconomic & Justice Issues in Market Economies** 3 Credits

Equips students with knowledge and skills for understanding and critically evaluating how market economies operate, their broad socioeconomic consequences, and their impact on the lives of socially disadvantaged people.

Fullfills: CAPS Goal Area 5.

**SOWK 250 • Social Welfare History** 2 Credits

Examines the historical movements of social welfare responses to the poor and oppressed from the colonial period to the present, emphasizing economic, demographic, cultural, and political forces. Historical documents representing significant turning points in society are presented to gain appreciation of the linkage among past, present, and future reforms. Understand the role of the church and a Christian worldview in responding to community need.

Fullfills: CAPS Goal Area 5.

**SOWK 270 • Social Perspective, Human Worth, and Social Action** 3 Credits

Examines historical and current societal conditions and their impact on individuals and communities. Culture, power, oppression, exclusion, and
the impact of diverse realities in the U.S. are explored, incorporating faith perspectives. Comparative examination by synthesizing contemporary writings, social theory, and diverse voices. Experiential learning and dialogue promote understanding, justice-seeking strategies, and social action.

**SOWK 300 • Intro to Social Work** 4 Credits
Overview of social work mission, core values, history, and fields of practice. Understanding dimensions of diversity, cultures, and structures that may oppress and marginalize people groups. Significant cross-cultural, community-based service learning in which students communicate and collaborate with diverse individuals. Consideration of social work as career choice.

**SOWK 310 • Human Behavior I** 2 Credits
Analysis of individuals, families and groups utilizing systems theory, learning theories and psychosocial frameworks as part of the human behavior in the social environment perspective. Appraisal of important lifespan milestones and the influence of social environment on human development. Application of information and theories consistent with social work values and the promotion of social justice.

**SOWK 315 • Human Behavior in the Social Environment II** 2 Credits
Analysis of individuals, families and groups utilizing systems theory, learning theories and psychosocial frameworks as part of the human behavior in the social environment perspective. Appraisal of important lifespan milestones and the influence of social environment on human development. Application of information and theories consistent with social work values and the promotion of social justice.

**SOWK 320 • Social Work Field Experience I** 2 Credits
Introductory field experience in a multi-service community-based agency serving an ethnically diverse population. Apply and integrate beginning knowledge, values, skills, and ethics with an emphasis on developing a professional identity. Weekly on-campus field seminar while students work a minimum of 80 hours in a field setting under agency supervision.

**SOWK 325 • Social Work Field Experience II** 2 Credits
Apply and integrate beginning knowledge, values, skills, and ethics for social work practice with an emphasis on diversity, human rights and justice, and professional generalist practice. Weekly on-campus field seminar supports integration while students work a minimum of 100 hours in field setting under agency supervision.

**SOWK 330 • Social Work Practice I** 3 Credits
Generalist social work theory and practice with organizations and communities. Application of human behavior in the social environment. Research-based knowledge emphasized. Assignments in community settings focus on engagement and assessment; dimensions of diversity; interaction of social systems; and strategies to promote human and civil rights.

**SOWK 335 • Social Work Practice II** 3 Credits
Generalist social work theory and practice with individuals and families. Beginning professional development, critical thinking, effective communication, Human Behavior and the Social Environment (HBSE), ethical and evidenced-based practice. Simulated case assignments develop knowledge and skills of social work practice: engagement, assessment, planning, intervention, evaluation, and termination.

**SOWK 340 • Environmental Justice, Health Disparities and Restorative Perspectives in Social Work Practice** 2 Credits
This course will examine the inequitable distribution of environmental risks and implications of policies established to address such risks. This course will acknowledge the contributions of diverse populations in addressing environmental and health injustices and lead to understanding of strategies to reduce these injustices.

**SOWK 350 • Social Policy Practice** 3 Credits
Interrelationship of social problems, social welfare policies, and service delivery from historical, economic, political, and program perspectives. Social systems content applied to social policy analysis. Students develop, analyze, advocate, and provide leadership for policy and service delivery that promote economic and social justice through community-based projects.

**SOWK 370 • Social Work Research I** 2 Credits
Social research methods, including an emphasis on becoming proficient and critical consumers of research-based data, for the purposes of knowledge advancement, informed practice, and program and practice effectiveness evaluation.

**SOWK 380 • Social Work Research II** 2 Credits
Social research methods, including an emphasis on becoming proficient and critical consumers of research-based data, for the purposes of knowledge advancement, informed practice, and program and practice effectiveness evaluation.

**SOWK 420 • Social Work Field Experience III** 2 Credits
Field practicum in which students perform the role of a professional social worker under supervision of a qualified field instructor. Weekly on-campus field seminar supports integration of theory with social work practice. Minimum of 135 hours in the field. A structured learning contract applies social work knowledge, values, and skills.

**SOWK 425 • Social Work Field Experience IV** 2 Credits
A continuation of SOWK 420. Time involvement must total a minimum of 135 hours in the field. Satisfactory progress must be made toward competence in professional social work practice.

**SOWK 430 • Social Work Practice III** 3 Credits
Generalist social work theory applied to integrated practice within client systems. Emphasis is on families and groups and on the planned change process. Student development of a group work project and case study review promote application of critical thinking, research-informed practice and culture competence.

**SOWK 435 • Social Work Practice IV** 3 Credits
Integration of generalist social work knowledge, values, and skills through ethics-based case studies and completion of practice/program evaluation research applied to field practicum setting. Critical thinking, leadership, and scholarship emphasized. Understand ethical integration of a Christian worldview into social work practice.

**SOWK 440 • Social Work Practice V** 3 Credits
Students will be presented with the characteristics and consequences of family violence, intimate partner abuse and child and elder abuse, and theoretical frameworks for assessment and intervention with survivors will be presented. Special consideration will be given to understanding the role of racism and oppression in addressing abuse and trauma.

**SOWK 490 • Integrative Seminar** 4 Credits
Integration of generalist social work knowledge, values, and skills through ethics-based case studies and completion of practice/program evaluation research applied to field practicum setting. Critical thinking, leadership, and scholarship emphasized. Understand ethical integration of a Christian worldview into social work practice.

**SOWK 495 • Abuse, Trauma & Mental Health in Social Work Practice** 3 Credits
Enrollment of SOWK 310, SOWK 330, and SOWK 430. Corequisites: SOWK 300, SOWK 320, SOWK 325, SOWK 330, SOWK 335, SOWK 420, SOWK 425, SOWK 430.
**Academic Policies**

**Selecting a major**

Students must choose a major program of study in order to complete their degree. In some cases, students who are unsure of a major may qualify to choose an exploratory major.

**Bachelors-seeking students**

Students who start their degree program with 60 or more completed credits (including all transferred credits) must choose a major during the admissions process. Enrollment Counselors will assist new students in the process of choosing the intended major.

Students who start their degree program with fewer than 60 completed credits (including all transferred credits) have the option to admit as “exploratory” and may complete up to 60 credits before deciding on a major. After completing 60 cumulative credits, "exploratory" students must identify their major before they will be allowed to register for additional classes. Student Success Advisors will assist students in the process of choosing the intended major.

**Associates-seeking students**

Students who intend to earn an Associates degree must choose their degree or major during their admission to the college. Enrollment Counselors will assist new associates-seeking students in this process.