

BETHEL UNIVERSITY

FREQUENTLY REQUESTED INSTITUTIONAL INFORMATION FOR GRANT PROPOSALS

BETHEL'S MISSION

Boldly informed and motivated by the Christian faith, Bethel University educates and energizes men and women for leadership, scholarship, and service. We prepare graduates to serve in strategic capacities to renew minds, live out biblical truth, transform culture, and advance the gospel.

BETHEL'S VISION

Bethel will be the Christ-centered university of choice for this century.

Rooted in faith. Committed to excellence. Bethel will become the leader in Christian higher education by building stronger communities, equipping confident leaders and gracious servants, and preparing passionate world-changers. Through our thoughts, words, and actions, we'll demonstrate what it means for a university to be centered on Jesus Christ.

INFORMATION

Official Name of Institution: Bethel University

Name in NSF FastLane: Bethel University

Official Address of Institution: 3900 Bethel Drive, St. Paul, MN 55112-6999

Official Phone Number of Institution: 651.638.6400

Congressional District: MN 4th Congressional District

County: Ramsey County, MN

CONTACTS

Authorized Organization Representative (AOR): Deborah Sullivan-Trainor 651.638.6367

Administrative Contact: Deborah Sullivan-Trainor 651.638.6367

Accounting Contact: Martin Anderson 651.638.6208

Institutional Animal Care and Use Committee (IACUC) Contact: Jonathan Van Berkom
651.638.6934

Institutional Review Board (IRB) – Human Subjects – Contact: Peter Jankowski 651.638.6901

NUMBERS

Employer Identification Number (EIN/TIN): 410708577

DUNS Number: 071777692

Central Contractor Registration: Bethel is registered

Federal-wide Assurance Number (FWA): 00018734

Animal Welfare Assurance Number: Number is generated with a grant application

U.S. Department of Education Number: 00905800

BUDGET AND FINANCIAL DATA

The fringe benefits rate for stipends and summer salary at Bethel University is currently **14%**. This rate includes FICA and retirement contributions. The benefits rate for other salary is **31.04%**. This rate includes FICA, retirement, health insurance dental; insurance, life insurance, and long-term disability. We anticipate a 2% increase per year for each of these fringe benefits rate.

Summer Salary (Faculty): Summer salary per month cannot exceed the base monthly salary for the academic year.

Release Time for Faculty: Must use actual salary.

Stipends: Varies.

Student Salary Rates: \$9.50 to \$13.00/hour but may vary. Check with Human Resources:

<https://www.bethel.edu/human-resources/student-employment/supervisors/after-hiring>.

Undergraduate Student Research Rates: \$10.00 to \$13.00/hour but may vary.

Indirect Cost Rate: Our negotiated rate with the Federal Government for Facilities and Administrative Costs (F and A) is 54%. This applies solely to direct salaries and wages including all fringe benefits.

Fringe Benefit Rates: These rates may change every year; be sure to use up-to-date number. Rates below are for the 2017–2018 academic year.

- Course Release for Faculty (TEUs) = 31.04%
- Salary for Staff = 31.04%
- Summer Salary/Stipends = 14.00%
- Non-Full-Time Students = 7.65%

Annual Salary Increases: Use estimated rate of 3%.

Definition of Equipment for Budgets for Federal Grants: Anything over \$5,000.00.

Per Diem Rates: See the U.S. General Services Administration site for per diem rates for U.S. and international cities: <http://www.gsa.gov/portal/category/21287>.

Mileage Rate: See the Business Expense Report on the Bethel University Business Office, Employee Forms and Policies site for current mileage rate: <http://www.bethel.edu/business-office/employees/>.