

# Course by Arrangement

Bethel University

Name \_\_\_\_\_ PO # \_\_\_\_\_

ID # \_\_\_\_\_

## POLICY

On the back of this form, give a detailed explanation as to why it is impossible for you to take this class as it is regularly scheduled.

- \* The course must be a requirement in your major or minor.
- \* You must be a Junior or Senior.
- \* You must have a cumulative GPA of 3.25.
- \* You may take only one *Course by Arrangement* at Bethel University.

Faculty may only supervise one course by arrangement per term; however, a single *Course by Arrangement* may contain multiple students. Course by arrangements are graded on an A/F basis.

Major/Minor \_\_\_\_\_ Cum GPA \_\_\_\_\_

Course Number	Course Title	Credits

Term and year in which you wish to take the course (check one):

Fall \_\_\_\_\_  Spring \_\_\_\_\_  Interim \_\_\_\_\_  Summer \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Instructor's Name (print) Date

\_\_\_\_\_  
Signature of Instructor Date

\_\_\_\_\_  
Signature of Advisor Date

\_\_\_\_\_  
Signature of Course's Dept. Chair Date

<i>Office Use Only</i>	
<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved
_____ Registrar's Signature	
Date _____	

