

MINNESOTA STATE COLLEGES AND
UNIVERSITIES*
ARTICULATION AGREEMENT
BETWEEN

ANOKA-RAMSEY COMMUNITY COLLEGE
(ARCC)
AND
BETHEL UNIVERSITY (MN)
COLLEGE OF ADULT AND PROFESSIONAL
STUDIES

*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between Anoka-Ramsey Community College (hereinafter sending institution), and Bethel University College of Adult and Professional Studies (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established an **Associate of Applied Science in Business: Workplace & Technology Emphasis** (hereinafter sending program), and the receiving institution has established a **Bachelor of Science in Business Management** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

Transfer of Credits

- A. The receiving institution will accept 60 credits from the sending program. A total of 62 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Articulation Table. For system institutions, once the courses are encoded, they will transfer as described in the uSelect Audit.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on 06/01/2022 and shall remain in effect until the end date of 05/31/2027 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning 12/31/2026 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

PROGRAM ARTICULATION TABLE

	College (sending)	University (receiving)
Institution	Anoka-Ramsey Community College	Bethel University- College of Adult and Professional Studies
Program name	Business: Workplace and Technology Emphasis	Business Management
Award Type (e.g., AS)	AAS	BS
Credit Length	60	122
CIP code (6-digit)		520301
Describe program admission requirements (if any)		See current CAPS Catalog: http://catalog.bethel.edu/

Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) ¹	Credits	course prefix, number and name	Goal(s) ¹	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
ENGL1120 Cross-Current College Writing & Critical Reading Or ENGL1121 College Writing & Critical Reading	1, 2	4	ENGL130 Successful Writing	1, 2	4	Equiv
CMST1110 Introduction to Communication Or CMST2215 Public Speaking Or CMST2220 Interpersonal Communication	1, 2 1, 2 1, 7	3	COMM160 Basic Communication Skills	1	3	Equiv
Select one ECON class from the following: ECON1100 Introduction to the American Economy* Or ECON2205 Principles of Macroeconomics Or ECON2206 Principles of Microeconomics	2, 5	3	BUSN205 Survey of Microeconomics and Macroeconomics Or TRAN100 (G5)	2, 5	3	Equiv
Select the remaining credits from courses in at least one of the remaining Goal Areas of the	3,4,6,7, 8,9,10	5	TRAN100 (Goal Areas as per sending institution)	3,4,6,7, 8,9,10	5	

¹ MnTC goal areas transfer to the receiving college/university according to the goal areas designated by the sending college/university

MnTC**					
MnTC/General Education Total		15			

Special Notes, if any:

*ECON1100 is recommended to fulfill BUSN205

**Goal Areas 3 and 6 recommended; each course must be 2 or more credits in order to fulfill a Goal Area requirement at Bethel University

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
BUS1101 Introduction to Business	3	BUSN104 Introduction to Business	3	Equiv
BUS1103 Human Relations in the Workplace	3	BUSN302 Human Resource Management	3	Sub
BUS1104 Written Business Communications	3	BUSN210 Workplace Communication	3	Equiv
BUS1108 Business Math	3	TRAN100 (G4)	3	
BUS1112 Computer Concepts and Applications	3	BUSN220 Management Information Systems	3	Sub
BUS2125 Financial Accounting	4	ACCT200 Financial Accounting for Managers	4	Equiv
BUS2265 Administrative Office Management	3	TRAN100	3	
BUS1119 Database Management using Microsoft Access	3	TRAN100	3	
BUS1124 PowerPoint and Web Conferencing	3	TRAN100	3	
BUS1143 Decision Making using Excel	3	TRAN100	3	
BUS1154 Advanced Keyboarding	3	TRAN100	3	
BUS1155 Word Processing using Microsoft Word	3	TRAN100	3	
BUS1174 Office Systems	3	TRAN100	3	
BUS1180 Developing Web Pages	3	TRAN100	3	
Select any BUS Course(s) to fulfill 23-credit requirement	2	TRAN100	2	
Major, Emphasis, Unrestricted Electives Total	45	Total College Credits Applied (sum of sections A and B)	60	

SECTION C - Remaining University (receiving) Requirements




	course prefix, number and name	Credits
	Core Business Requirements	
	BUSN301 Foundations of Business Management*	3
	BUSN491 Business Capstone*	3
	FINA200 Financial Management	3
	MATH301 Business Mathematics and Statistics	3
	BUSN425H Applied Ethical Decisions in Life and Business	3
	BUSN323 Marketing Fundamentals	3
	BUSN335 Business Law	3
	CORE300 Community, Self and Formation: Ancient and Contemporary Narratives	3
	CORE330 Examining Crucial Questions	3
	Concentration Courses	12-15
	General Education Requirements	
	ENGL225R Academic Research Writing	3
	Goal Area 3**	0-6
	Goal Area 6**	0-6
	University unrestricted elective credits not counted elsewhere (if none enter 0)	5-14
	Total Remaining University Credits	62

Special Notes, if any:

*BUSN301 and BUSN491 are residency requirements for BS Business Management

**The number of courses and total credits needed will vary depending on which courses the student elects to take for the Goal Area 2,3,4, or 6 courses as part of their MnTC requirements at ARCC (e.g., If the student takes two courses (each worth at least 2 credits) in one of these Goal Areas, 0 additional credits are required for that Goal Area at Bethel; conversely, if the student takes no courses in one of these areas, two additional courses totaling 6 credits will be required at Bethel)

SECTION D - Summary of Total Program Credits			
College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	15		
Major, Emphasis, Unrestricted Electives or Other	45		
Total College Credits	60	Total College Credits Applied	60
		Remaining credit to be taken at the university (receiving institution)	62
		Total Program Credits	122

Anoka-Ramsey Community College	Name	Signature	Date
Chief Academic Officer	Steve Crittenden		6/14/22
Academic Dean	Scott Stankey		6/21/2022
Title			
Bethel University - College of Adult and Professional Studies	Name	Signature	Date
Chief Academic Officer			
Dean of Business, Leadership, Health, and Social Sciences	Chad T. Osgood		4/27/22
Title			
DARS Encoder			
Date when equivalencies were encoded in DARS by the receiving MnSCU institution.			