

**ARTICULATION AGREEMENT
BETWEEN**

**Hazelden Graduate School
of
Addiction Studies (Hazelden)
AND
Bethel University
College of Adult & Professional Studies
(CAPS)**

This Agreement is entered into between **Hazelden Graduate School of Addiction Studies** (sending institution), and Bethel University College of Adult & Professional Studies (receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a **Certificate in Addiction Counseling** (sending program), and the receiving institution has established a Bachelor of Arts Degree in Human Services (receiving program), and will facilitate a smooth transition from one related program to another. This agreement presupposes that the student will have completed the program in its entirety as documented below with no changes, substitutions, waivers, additions or omissions – any variation will necessitate an individual evaluation to determine whether there is any impact on the details of this agreement. It is mutually agreed:

Admission and Graduation Requirements

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply.

Transfer of Credits

- A. The receiving institution will accept 40 credits from the sending program plus, by evaluation, any additional acceptable credits from the 60 credits required for admission to the Hazelden certificate program, up to a maximum of 90 total transfer credits. A minimum total of 32 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Articulation Table.

Implementation and Review

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Articulation Agreement is effective on 08/18/2014 and shall remain in effect until the end date of 7/31/2019 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice. Please note that changes to CAPS requirements effective 8/17/2015 are reflected in Section C.
- C. The sending and receiving institutions shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Articulation Agreement will be reviewed by both parties beginning 2/1/2019 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode any specified course waivers and substitutions.

PROGRAM ARTICULATION TABLE		
	College (sending)	University (receiving)
Institution	Hazelden Graduate School of Addiction Studies	Bethel University College of Adult & Professional Studies
Program name	Addiction Counseling	Human Services
Award Type (e.g., AS)	Certificate	BA
Credit Length	1578 hours	122 semester credits
CIP code (6-digit)		450101
Describe program admission requirements (if any)		See current CAPS Catalog: http://caps.bethel.edu/academics/catalog

SECTION A - General Education						
Sending Institution			Bethel University College of Adult & Professional Studies			
Course Number and Title	Category	Hours	Course Number	General Education Category	Credits Applied	Equip Sub Wav
Hazelden certificate prerequisite admission credits		60	TRAN100		0-50	
General Education Total		0-50				
Special Notes, if any: Official transcripts from the schools where the 60 credits were taken, which were required for admission to the Hazelden certificate program, must be submitted for evaluation. Additional acceptable credits will be transferred and may apply to certain general education requirements shown in Section C.						

SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(prerequisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted Electives, Unrestricted Electives or Other Courses		Bethel University College of Adult & Professional Studies		
Sending Institution		Bethel University College of Adult & Professional Studies		
Course Number and Title	Hours	Course Number	Credits Applied	Equiv Sub Wav
CF300 & CPC401	60	HUSE440	2	Equiv
CF301 & CF304	60	HUSE305	2	Equiv
CF302	45	TRAN300	1.5	
CF303 & CPC462	439	HUSE400	9.95	Equiv
CF306	45	HUSE300W	1.5	Equiv
CF310	30	TRAN300	1	
CF311	14	TRAN300	.46	
CPC400 & CPC460	375	HUSE350	8.83	Equiv
CPC402	45	TRAN300	1.5	
CPC404 & CPC461	390	HUSE430E	9	Equiv
CPC451 & CPC452	75	HUSE480H	2.5	Equiv
Unrestricted elective credits (if none enter 0)		College's unrestricted elective credits accepted in transfer (if none enter 0)		
Major, Emphasis, Unrestricted Electives Total	40	Total College Credits Applied (sum of sections A and B)	40 See Special Notes	

Special Notes, if any: 40 credits will be applied from Hazelden, plus up to 50 credits from the schools where the 60 credits were taken, which were required for admission to the Hazelden certificate program will be applied, for a total of up to 90 transfer credits.

Fall 2014 – Summer 2015

SECTION C - Remaining University (receiving) Requirements

	course prefix, number and name	Credits
	BIBL230 – Can be replaced by goal area 6 course.	3
	CHMN140 – Can be replaced by goal area 6 course.	3
	COMM160 – Can be replaced by goal area 1 course.	3
	GENS110 – Can be replaced by goal area 2 course.	3
	GENS120 – Can be replaced by goal area 2 course.	3
	GENS130 – Can be replaced by goal area 1 course.	3
	GENS150A – Can be replaced by goal area 6 course.	3
	GENS225R	4
	GENS285T – Can be replaced by goal area 3 course.	3
	GENS413P	3
	HEPE260Y – Can be replaced by goal area 3 course.	3
	HUSE311	3
	HUSE386	3
	HUSE405	3
	HUSE410	3
	HUSE420	3
	HUSE490	3
	PSYC335M	3
	THEO415	3
	University unrestricted elective credits not counted elsewhere (if none enter 0)	See Special Note
	Total Remaining University Credits	82

Special Notes, if any: It is possible to reduce section C requirements to 28 credits by application of credits, which were required for admission to the Hazelden certificate program, to certain general education requirements shown in Section C.

Fall 2015 and following
SECTION C - Remaining University (receiving) Requirements

	course prefix, number and name	Credits
	BIBL230 – Can be replaced by goal area 6 course.	3
	CHMN140 – Can be replaced by goal area 6 course.	3
	COMM160 – Can be replaced by goal area 1 course.	3
	CORE300	3
	CORE310	3
	CORE320	3
	GENS110 – Can be replaced by goal area 2 course.	3
	GENS120 – Can be replaced by goal area 2 course.	3
	GENS130 – Can be replaced by goal area 1 course.	3
	GENS150A – Can be replaced by goal area 6 course.	3
	GENS225R	4
	GENS285T – Can be replaced by goal area 3 course.	3
	HEPE260Y – Can be replaced by goal area 3 course.	3
	HUSE311	3
	HUSE386	3
	HUSE405	3
	HUSE410	3
	HUSE420	3
	HUSE490	3
	PSYC335M	3
	University unrestricted elective credits not counted elsewhere (if none enter 0)	See Special Note
	Total Remaining University Credits	82

Special Notes, if any: It is possible to reduce section C requirements to 30 credits by application of credits, which were required for admission to the Hazelden certificate program, to certain general education requirements shown in Section C.

SECTION D - Summary of Total Program Credits			
Sending Institution Credits		CAPS Requirements	
General Education	Up to 50		
Major, Emphasis, Unrestricted Electives or Other	40		
Total College Credits	Up to 90	Total College Credits Applied	40-90
		Remaining credit to be taken at CAPS (receiving institution) (minimum)	32-82
		Total Program Credits (minimum)	122
Special Notes, if any: Anticipated typical applicant will have 28 to 34 credits remaining to take at CAPS. Each applicant will receive specific details upon evaluation of official transcripts from all schools attended.			

Sending Institution	Name	Signature	Date
Chief Academic Officer			
Title			
CAPS	Name	Signature	Date
Chief Academic Officer	Diane Dahl, PhD, RN		
Associate Dean			
Title			