



## BETHEL SEMINARY

### BETHEL SEMINARY ADMISSION REQUIREMENTS AND GUIDELINES for INMINISTRY INTERNATIONAL STUDENTS

*In addition to Bethel Seminary's general admission requirements and forms, all applicants who are not U.S. citizens, or permanent residents of the U.S., must fulfill the following requirements.*

1. International applicants must hold a baccalaureate degree (or its equivalent) from an accredited College or University. **Applicants must request that official grade transcripts (not photo copies or emailed copies) be sent directly from their school to the Office of Admissions and Recruitment at Bethel Seminary. Also, please do not send electronic copies of degrees or diplomas. Only hard-copy grade transcripts should be sent.** If these records are not in English, they must be translated into English by a professional academic translator. One such organization is the World Education Services (WES). Their web site is [www.wes.org](http://www.wes.org), or they can be reached at P.O. Box 745, Old Chelsea Station, New York, NY 10113-0734, USA. We may also require a professional evaluation for international transcripts that are in English. The cost for such an evaluation is the responsibility of the student.
2. All applicants must demonstrate proficiency with the English language. In most cases, applicants whose first language is not English will be required to submit scores from the Test of English as a Foreign Language (TOEFL). Applicants must receive a score of at least 87 on the internet-based test. Exceptions will be considered for those whose entire educational program has been done in English. Information on the TOEFL can be secured from the Educational Testing Service, PO Box 899, Princeton, NJ, 08540, USA; or on the web at: [www.toefl.org](http://www.toefl.org). Bethel's institutional code number is 6067.
3. To receive a student visa (F-1), a student must present to the U.S. Embassy, in his or her home country, an I-20 form issued by Bethel Seminary. Bethel will send an I-20 form to the student after we receive the student's International Student Certification of Finances Form and the student has been admitted to a degree program. The International Student Certification of Finances form must show evidence of sufficient financial resources to fund the first year of study in the InMinistry program. The student's financial resources may come from personal or family funds, and/or as sponsorship from a church or organization.

***Photocopied verification of all financial statements and bank records must be returned to us with the Certification Form.***

4. We do not recommend students bring their family with them while attending the on-campus intensive sessions.
5. All seminary students—including international students—must carry health insurance during their studies at Bethel Seminary. For students who do not have already existing policies that will cover them when out of their home countries, short-term policies will be provided and paid for by the student before leaving his or her home country. All fees (e.g., tuition, insurance, housing, etc.) must be paid in U.S. dollars.
6. International students must provide for their transportation to and from the U.S.
7. International students must maintain full time enrollment and satisfactory academic progress in order to maintain their F-1 Visa status.
8. International InMinistry students may begin their studies only in the fall term. They should plan to arrive in St. Paul three days prior to their first on-campus intensive, and a day or two prior to all subsequent intensive start dates.
9. International students must first complete the *Request for Application Materials* before the regular admission forms will be sent.

Please send all correspondence to:

Office of Admissions & Recruitment  
Bethel Seminary  
3949 Bethel Dr.  
St. Paul, MN 55112  
USA

e-mail address: [bsem-apply@bethel.edu](mailto:bsem-apply@bethel.edu)