



## BETHEL SEMINARY

### BETHEL SEMINARY ADMISSION REQUIREMENTS AND GUIDELINES for RESIDENTIAL INTERNATIONAL STUDENTS

*In addition to Bethel Seminary's general admission requirements and forms, all applicants who are not U.S. citizens, or permanent residents of the U.S., must fulfill the following requirements.*

1. International applicants must hold a baccalaureate degree (or its equivalent) from an accredited College or University. **Applicants must request that official grade transcripts (not photo copies or emailed copies) be sent directly from their school to the Office of Admissions and Recruitment at Bethel Seminary. Also, please do not send electronic copies of degrees or diplomas. Only hard-copy grade transcripts should be sent.** If these records are not in English, they must be translated into English by a professional academic translator. One such organization is the World Education Services (WES). Their web site is [www.wes.org](http://www.wes.org), or they can be reached at P.O. Box 745, Old Chelsea Station, New York, NY 10113-0734, USA. We may also require a professional evaluation for international transcripts that are in English. The cost for such an evaluation is the responsibility of the student.
2. All applicants must demonstrate proficiency with the English language. In most cases, applicants whose first language is not English will be required to submit scores from the Test of English as a Foreign Language (TOEFL). Applicants must receive a score of at least 87 on the internet-based test. Exceptions will be considered for those whose entire educational program has been done in English. Information on the TOEFL can be secured from the Educational Testing Service, PO Box 899, Princeton, NJ, 08540, USA; or on the web at: [www.toefl.org](http://www.toefl.org). Bethel's institutional code number is 6067.
3. To receive a student visa (F-1), a student must present to the U.S. Embassy in his or her home country an I-20 form issued by Bethel Seminary. Bethel will send an I-20 form once we receive the International Certification of Finances Form from the student and the student has been admitted to a degree program. The form will need to show evidence of sufficient financial resources to fund the first year of study. Those financial resources may come from personal or family funds, and/or as sponsorship from a church or organization. ***Photocopied verification of all financial statements and bank records must be returned to us with the Certification form.***
4. International applicants usually cannot bring their families along with them to the U.S. due to high living costs and limited financial assistance. Therefore, students are responsible for arranging adequate care for their family in their home country during their

absence. We do not recommend students attempt to financially support their families at home while attending seminary.

5. All seminary students—including international students—must carry health insurance during their studies with us. Health insurance provides re-imbusement for major illness or hospital stays, not for routine medical needs. The international student advisor can assist students in purchasing the needed insurance.
6. International applicants must give evidence of financial support from personal funds, sponsoring churches, or other organizations. The individual student must provide for his/her own transportation to and from the U.S. ***Although we cannot guarantee employment, Bethel will make every effort to offer each international student a work position of up to 20 hours per week.*** Due to government policy, international students cannot work in off-campus positions. Spouses or dependants of international students cannot work either on or off-campus.
7. International students must maintain full time enrollment and satisfactory academic progress in order to maintain their F-1 status.
8. International students may begin their studies only in the Fall term and should plan to arrive in St. Paul at least one week before the school year starts.
9. International students must first complete the *Request for Application Materials* before the regular admission forms will be sent.

Please send all correspondence to:

Office of Admissions & Recruitment  
Bethel Seminary  
3949 Bethel Dr.  
St. Paul, MN 55112  
USA

e-mail address: [bsem-apply@bethel.edu](mailto:bsem-apply@bethel.edu)