

Interim Youth Director – Job Description

Calvary Christian Reformed Church – Edina, MN Part-Time • Typically 5–10 Hours/Week • Temporary Until Pastor of Discipleship Is Called

Role Purpose

The Interim Youth Director provides Christ-centered, relational leadership for Calvary’s **middle school and high school ministries (Anchor)** during a season of pastoral transition. This role ensures continuity, care, and consistent programming until Calvary calls its next Pastor of Discipleship.

Key Responsibilities

- **Set and maintain the Anchor ministry calendar**, including the season kickoff, regular meetings, group activities, and service projects.
- **Lead Anchor meetings on Sunday evenings (twice per month, September–early May)**, including a game/activity, shared meal, message or devotional, and small-group discussion.
- **Plan, promote, and implement youth ministry activities**, including monthly outings, retreats, fundraisers, and Bible studies.
- **Plan one service or outreach project per quarter** (or coordinate with Angela Byers if she continues leading this area).
- **Coordinate volunteers** in conjunction with the Youth Ministries Team (YMT).
- **Engage students in Dynamic Youth Ministries events**, including full participation in SERVE trips.
- **Provide personal student ministry**, such as meeting students for lunch, attending sporting events, and celebrating life milestones.
- **Attend Youth Ministries Team meetings** (approximately two per quarter).
- **Communicate regularly with parents** and provide **Anchor updates for church communications** (bulletin, Weekly Word, Proclaimer).
- **Maintain confidentiality** and respect parental roles.
- **Manage the youth ministry budget** in coordination with the YMT and Council.

Qualifications

1. Lead a lifestyle consistent in word and practice with a personal commitment to Jesus Christ.
2. Possess a passionate call to minister to young people and their families in a professional and competent manner.
3. Demonstrate strong relational skills, clear communication, and the ability to plan and lead youth gatherings.
4. Experience working with middle school or high school students (volunteer or paid) preferred.
5. Must pass a background check.

Reporting Structure

1. Reports to the **Lead Pastor** for regular ministry activities and works closely with the **Youth Ministries Team**.
2. Reports to the **Elders** for strategic direction, guidance, and spiritual oversight.

Contact Information:

To apply or inquire, please contact Search.Calvary@gmail.com

Calvary Church

5300 France Ave. S.

Edina, MN 55410

(952)-831-6264 or (952)-913-6109