

Maple Grove Covenant Church Intern Position Description

Title: Youth Intern

Purpose of Position: To facilitate the spiritual formation of middle and high school students.

Reporting Relationship: Reports directly to Interim Lead Pastor (Dale Durie, DMin, former College & Seminary Professor).

Hours: 10-12 hours a week.

Pay: \$25 an hour

Essential Duties:

- **Receive Mentoring & Coaching**
 - Weekly check-ins (in person, Zoom, phone, etc.)
 - Quarterly ½ day away with staff for rest and reflection
- **Wednesday Night Programming**
 - Coordinate with the Worship Pastor on a weekly musical worship plan
 - With adult volunteers, plan and lead game/large group activity.
 - Provide teaching for middle and high school students
 - Teaching will align with MGCC's 2026-27 church-wide campaign to read and study *The Story Bible: The Bible as One Continuous Story of God and His People, Student Edition*
 - Intern will get to pick the specific story or topic to focus on from each week's reading
 - Equip small group leaders for middle and high school students
- **Periodic Social Events**
 - Provide a monthly hangout time for students
- **Periodic Service Engagement**
 - Provide a quarterly service opportunity for students
 - Can be in partnership with or in addition to scheduled church-wide local or global outreach events

Primary Competencies and Qualifications:

- 1) A strong and growing level of personal and spiritual maturity and integrity as a personally committed follower of Jesus Christ.
- 2) Demonstrated servant-leadership orientation, attitude, and giftedness.
- 3) A strong working knowledge of effective youth discipleship.
- 4) Theological and personal compatibility with the Evangelical Covenant Church's Affirmations (including those concerning baptism, women in leadership, and human sexuality), the Covenant's mission priorities, and its congregational polity.

Other Expectations:

- 1) Strong relational skills, including the understanding of and ability to effectively and appropriately communicate with parents, students, and volunteers in a variety of situations using a variety of media and approaches.
- 2) Working toward a relevant B.A. or M.A. is acceptable at hire.
- 3) Effective teaching and mentoring abilities.
- 4) Strong administrative, strategic planning, collaboration, and time management skills.
- 5) Competency with office machines as well as hardware and software applications commonly used in the fulfillment of responsibilities, including but not limited to: Microsoft 365, Planning Center, Constant Contact, relevant social media applications, etc.

Physical Requirements:

It is understood and agreed that these employment duties require access to various areas of the church building, including but not limited to offices, classes and meeting rooms. Those duties also require the use of computers and other office equipment, and could require driving of vehicles, loading and unloading of job-related materials, equipment, and goods up to fifty pounds, and making visits to businesses and other venues. The youth and family pastor is expected to perform all such duties in the course of his or her employment, and in the event he or she is unable to do so without assistance, the church is not responsible for or required to provide, hire, or pay for personal assistants, additional employees, drivers, guide dogs, wheelchairs, or similar equipment to assist the employee in performance of such duties.

This job description is subject to periodic review and/or revision by action of Maple Grove Covenant Church's leadership team as the needs and circumstances of the church may require.

To communicate your interest in this position, email Kendre Pust:

kendre.pust@maplegrovecovenant.org

Approved by Leadership Team
August 17, 2026