

Director of Children's Ministries Position Posting

Normandale Hylands United Methodist Church

Location: Bloomington, Minnesota

Position Type: Part-Time (32+ hours per week) including Sunday mornings, Wednesday afternoons and evenings required.

Reports To: Pastor

About Our Church

Normandale Hylands United Methodist Church is a welcoming congregation committed to worship, discipleship, community outreach, and spiritual growth. We seek a passionate and skilled Director of Children's Ministries. Director to lead outreach and develop our children's ministry in a manner that attracts new families, supports the mission of the church and enhances congregational growth.

Position Summary

The Children's Ministry Director provides leadership for the church's children's programs to create welcoming and meaningful family experiences consistent with the traditions and values of The United Methodist Church.

Essential Responsibilities

Plan, promote, and support work with families and children from birth to 5th grade.

Duties and Responsibilities include, but not limited to:

- Create and maintain weekly children's programming during the school year, with the focus on worship, learning, service, and fellowship. Includes overseeing Wednesday night activities and Sunday education.
- Oversee all aspects of VBS.
- Provide year-round leadership in children's worship.
- Collaborate with Director of Youth Ministries, Pastor, and existing church committees that support this programming.
- Commit to working as a team player with co-workers and volunteers.
- Engage with families, providing opportunities for parents to connect socially & build community in faith.
- Commit to a shared vision of outward focus & leading the growth of the children's program.
- Communicate programs through church bulletins, social media, and other outreach opportunities.
- Recruit congregational help as needed.
- Provide documentation of programming outcomes.
- Attend and actively participate in church staff meetings.

EDUCATION/EXPERIENCE REQUIREMENTS

- College experience preferred but not required.
- Experience leading children's activities required
- Highly developed interpersonal and communication skills, both written and verbal, and a working knowledge of social media
- Pass a background check.

Compensation

- Competitive compensation based on experience and qualifications.

Background Check

Employment is contingent upon successful completion of a criminal background check and compliance with the church's Safe Sanctuary policies.

How to Apply

Please submit:

1. Cover letter expressing interest in the position.
2. Resume detailing relevant experience.
3. Three professional or ministry references.

Applications will be reviewed beginning **July 6, 2026** and will continue until the position is filled. Starting on or about September 8, 2026

Submit applications to:

Administrative Assistant
Normandale Hylands United Methodist Church
office@nhumc.net
952.835.7585

Normandale Hylands United Methodist Church seeks to build a diverse and inclusive ministry team and welcomes qualified applicants who are committed to supporting the mission and ministry of the church.