

SPLIT LOADS DECISION AND SABBATICAL FUNDING

1. If a person applying for sabbatical has a split load in the year of application, we will look at the person's full-time load allocation and the load in CAPS/GS and CAS to determine if the sabbatical costs will be shared.
2. If the person teaches less than 6.8 TEUs in one school, the other school will pay for the full sabbatical costs. For example, if the person has 3.4 in CAS and 20.4 in CAPS/GS, then CAPS/GS would pay the full sabbatical costs.
3. If the person teaches 6.8 or more in a school, then the sabbatical costs will be split between CAS and CAPS/GS proportional to average of how the person's load was distributed over the previous three years (including the year of sabbatical application). We will calculate the average of how their load was allocated between the schools for the three years prior to the sabbatical year and the schools will pay the sabbatical costs of their average proportion of the person's load.